



CANNON BUILDING
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**STATE OF DELAWARE
BOARD OF ACCOUNTANCY**

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PUBLIC MEETING MINUTES:	BOARD OF ACCOUNTANCY
DATA AND TIME:	Wednesday, February 20, 2017 at 9:00 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room B , second floor of the Cannon Building
MINUTES APPROVED:	April 19, 2017

MEMBERS PRESENT

Kathryn Schultz, Professional Member, President
Alison Houck, Professional Member, Secretary
Sarah Patterson, Professional Member
Susan Benson, Professional Member
Karen Smith, Professional Member
John McManus, Professional Member

ABSENT

Richard Snyder, Public Member
Araya Debessay, Educational Member
Prameela Kaza, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL

Eileen Kelly, Deputy Attorney General
Christine Mast, Administrative Specialist III

ALSO PRESENT

Miriam Wilson, M. Wilson Accounting

CALL TO ORDER

Ms. Schultz called the meeting to order at 1:28 p.m.

REVIEW OF MINUTES

A motion was made by Ms. Houck, seconded by Mr. McManus, to approve the minutes dated January 18, 2017. The motion carried unanimously.

Unfinished Business

Re-Review of Applications
Chaya Hoschander

A motion was made by Mr. McManus, seconded by Ms. Patterson, to approve the application of Chaya Hoschander. The motion carried unanimously.

New Business

Deliberation on Proposed Regulation Changes- 1:00 p.m.

Deputy Attorney General Eileen Kelly reviewed the proposed regulations changes with the board. Deliberations were completed and no written comments were received. A motion was made by Ms. Houck, seconded by Mr. McManus, to approve the proposed regulation changes. The motion carried unanimously.

Review of CPA Permit- Reciprocity Applications

A motion was made by Mr. McManus, seconded by Ms. Patterson, to approve the application of Leslie Winters. The motion carried unanimously.

Review of CPA Permit to Practice – Re-Applications

A motion was made by Ms. Houck, seconded by Mr. McManus, to approve the application of James Lambe, Jr. The motion carried unanimously.

A motion was made by Ms. Houck, seconded by Mr. McManus, to approve the application of Deborah Koch. The motion carried unanimously.

A motion was made by Ms. Houck, seconded by Mr. McManus, to table the application of Lisa Tsui. The board needs proof of course delivery and completion of the CPE log. The motion carried unanimously.

A motion was made by Ms. Houck, seconded by Mr. McManus, to approve the application of Bonnie Igo. The motion carried unanimously.

Review of CPA Permit to Practice Applications

A motion was made by Ms. Houck, seconded by Mr. McManus to approve the application of Mark Kennedy contingent upon receipt of passing the AICPA Ethics exam. The motion carried unanimously.

A motion was made by Ms. Houck, seconded by Mr. McManus to approve the application of Joe Traverso. The motion carried unanimously.

A motion was made by Ms. Houck, seconded by Mr. McManus to approve the application of Tingting Zhou. The motion carried unanimously.

A motion was made by Ms. Houck, seconded by Mr. McManus to approve the application of Emily Schmidt contingent upon receipt of passing the AICPA Ethics exam. The motion carried unanimously.

A motion was made by Ms. Houck, seconded by Mr. McManus to approve the application of Gertrude Donkor. The motion carried unanimously.

A motion was made by Ms. Houck, seconded by Mr. McManus to approve the application of Nalina Raghunathan. The motion carried unanimously.

A motion was made by Ms. Houck, seconded by Mr. McManus to approve the application of Ryan Weaver. The motion carried unanimously.

A motion was made by Ms. Houck, seconded by Mr. McManus to approve the application of Brian Bouchard contingent upon receipt of an approved Delaware-Specific Ethics course. The motion carried unanimously.

A motion was made by Ms. Houck, seconded by Mr. McManus to approve the application of Xiaowen Si. The motion carried unanimously.

A motion was made by Ms. Houck, seconded by Mr. McManus to approve the application of Rowkrishna Jones contingent upon verification of supervisor's license. The motion carried unanimously.

A motion was made by Ms. Houck, seconded by Mr. McManus to approve the application of Burton Dukes contingent upon receipt of a Delaware approved Ethics course. The motion carried unanimously.

Review of Firm Permit to Practice Application

A motion was made by Ms. Schultz, seconded by Mr. McManus, to approve the application of Vavala & Company, LLC. The motion carried unanimously.

A motion was made by Ms. Schultz, seconded by Mr. McManus, to approve the application of Drew Horseman, CPA. The motion carried unanimously.

A motion was made by Ms. Schultz, seconded by Mr. McManus to table the application of D'Amato & LaSpada, LLC contingent upon confirmation of D'Amato's position in the company. The motion carried unanimously.

Review and Consideration of Hearing Officer's Recommendation

Robert Shell

A motion was made by Mr. McManus, seconded by Ms. Schultz to table the order for the next meeting. Mr. Maloney will have the updated order at the next board meeting. The motion carried unanimously.

Review of Statement on Standards for CPE Programs-

The board reviewed and discussed the revised version. Ms. Benson stated that NANO learning is not consistent with our regulations.

Update/Review of PA Permit Application

A motion was made by Mr. McManus, seconded by Ms. Schultz to approve the updated PA Permit to Practice application. The motion carried unanimously.

Review of Ethics Course Checklist

A motion was made by Ms. Schultz, seconded by Mr. McManus, to approve the updated Ethics Course Checklist to be put on website. The motion carried unanimously.

Correspondence

Inquiry from Ralph Estep

The Board reviewed a second letter from Mr. Estep and has no further response.

Inquiry from Earl Jeter

Mr. Jeter sent a letter inquiring if it is ok to continue to use a long time accountants name along with his own when purchasing a practice from an accountant that has passed. The board stated that this is not permitted and referred Mr. Jeter to section 10.10 of the rules and regulations.

Inquiry from Eric Williams

Mr. Williams sent a letter inquiring if staff accountants have to apply for a DE CPA permit and once the staffs PA license is issued can the staff member hold themselves out to be a CPA while working in DE? The board referred Mr. Williams to review Section 108 of the Delaware code and suggested that Mr. Williams get a Pennsylvania license first then apply by reciprocity.

Inquiry from Supriya Rao

Supriya Rao sent a letter to the board regarding permit qualifications.

Inquiry from Ofer Bargev

Mr. Bargev sent a letter to the board requesting that the board cancel the revocation of his license. The board response was that Mr. Bargev must reapply and meet all “current” requirements.

Inquiry from Lynette Haglund

Ms. Haglund sent a letter to the board inquiring what is covered under mobility. The board referenced Section 109 of the statute.

OTHER BUSINESS BEFORE THE BOARD

Review of FAQ's

The board will review this at the next meeting.

PUBLIC COMMENT

None

NEXT SCHEDULED MEETING

The next meeting will be held April 19, 2017 at 9:00 a.m. in Conference Room B, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

ADJOURNMENT

A motion was made by Ms. Houck, seconded by Ms. Smith to adjourn the meeting. The motion carried unanimously. The meeting adjourned at 2:35 p.m.

Respectfully submitted,

A handwritten signature in black ink, reading "LaTonya Brown". The signature is written in a cursive, flowing style with a large initial "L" and a prominent "B".

LaTonya Brown
Administrative Specialist II